

Please read this prior to completing the Application Training Form

**GE Customer Responsibilities:**

Complete the 3-page Application and note the following:

- The Director/Supervisor signs as the "Applicant".
- The Biomedical Engineer attending the course signs as the "Trainee".
- Review the application carefully and check all the appropriate boxes.
- Fax the completed and signed Application to 262-574-8790, Attn: GE Technical Service Training Specialist **or** e-mail the completed Application to [Michelle.White@ge.com](mailto:Michelle.White@ge.com). The e-mailed Application must be signed and scanned before sending.
- If known, include the payment method in a fax cover sheet or the e-mail (for example: GE Order Number or PO Number).
- Contact the GE Service Training Specialist if you have questions: 262-574-8898

**GE Healthcare Responsibilities:**

- Forward completed Application to the local GE Service Manager for eligibility, review, and approval
- Verify payment method with GE Service Manager
- Contact customer when the Application is approved and handle all course registration and logistics

**GE Local Service Manager Responsibilities:**

- Review applicant eligibility and approve or deny application
- Provide customer required Class C license information when applicable

Please complete the Application beginning on the next page.



Facility Name: \_\_\_\_\_ Application Date: \_\_\_\_\_

Facility Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Manager Email: \_\_\_\_\_ Manager Phone: \_\_\_\_\_

**Equipment to which this application relates:**

Item #	Description of Equipment (and Site* address if different than above)	System ID #	Modality

\*Equipment must be installed on the Site of the Applicant or of another entity under Common Legal Control with the Applicant.

**If purchasing training, please complete the table below:**

RCAT #	Training Course	Trainee	Modality	Expected Training Date

\* Equipment must be installed on the Site of the Applicant or of another entity under Common Legal Control (as defined in the Application) with the Applicant.

Please indicate whether your site has (Check Yes) or doesn't have (Check No) the Advanced Service Package license on the equipment for which the requested training applies.

Yes  No

Note: (For a facility that: does not have an Advanced Service Package license, has an expired license or has a system still under warranty, trainees will not be permitted to remove any Advanced Service Package materials provided during training from the GE HEALTHCARE' Institute.



Where applicable, GE Healthcare licenses its Technical service software, documentation and tools (Technical Service Package) to Health Care Providers who operate medical equipment to which the licensed Technical Service Package relates and who meet the eligibility criteria listed below. GE HEALTHCARE provides Technical service training (Technical Service Training) to full time employees of Health Care Providers who operate medical equipment to which the training relates and who meet the eligibility criteria listed below. In completing this application to license on Technical Service Package or to receive Technical Service Training, each person or entity signing this application or any addendum to it certifies:

1. All statements made in this application are true and accurate when made.
2. Any qualifications or exceptions to any answer in this application are completely described in this application; and
3. If this application is for Technical Service Training, the applicant will update the application prior to the commencement of training so that the application is true and accurate as of the date that the training course begins.

**Eligibility Criteria**

GE Healthcare will consider applications to license its Technical service software, documentation and tools (Technical Service Package) to those Health Care Providers that have the right to operate the specific medical equipment to which the Technical Service Package License applies. GE HEALTHCARE will consider applications to provide Technical service training (Technical Service Training) from Service Employees of Health Care Providers that meet the above eligibility criteria as of the date that the Technical Service Training for each Service Employee begins.

If the Health Care Provider has not purchased the applicable Technical Service Package License relating to the GE Technical Service course in which the Health Care Provider's Service Employee is enrolled, the Health Care Provider's Service Employee may attend the GE Technical Service course and use the Technical Service Package materials that are used in the course, but only during the course and solely for the purpose of participating in the course. The Technical Service Package materials used during the course will remain the property of GE and may not be copied or removed from the classroom or other course location. The Health Care Provider will have the opportunity to purchase the Technical Service Package License where applicable and available and receive the materials after their Service Employee has attended the course (and the warranty has expired).

**Definitions**

"Applicant" means the entity making this application.  
 "Common Legal Control" means all entities are related through direct or indirect ownership of greater than 50% in each case.  
 "Equipment" means the medical equipment for which the Technical Service Package covered by this application is licensed and on which it will be used.  
 "Health Care Provider" means an entity that directly uses the Equipment to provide health care to human beings.

"Service Employee" (also known as "Trainee") means a full time employee of you or of an entity under Common Legal Control with you who is employed and paid by you or by an entity under Common Legal Control with you to maintain and repair the Equipment, has the ability and knowledge to maintain and repair the Equipment, and is managed and supervised by other full time employees of you or full time employees of an entity under Common Legal Control. "Service Employee" does not include part time employees, employees paid by persons or entities other than those described above, or persons employed by others, including those placed on your payroll or the payroll of an entity under Common Legal Control with you for the purpose of obtaining access to a GE HEALTHCARE

Technical Service Training Service Package or gaining admission to GE HEALTHCARE Technical Training.

"Site" means the specific geographic location or the specific vehicle and geographic location described above within which the Equipment and Technical Service Package will be used by you and any InSite Package might be used by us.

**Application Statements**

- Health Care Provider Statements (to be completed by the Applicant):
1. Applicant is a Health Care Provider as defined above  YES.  NO. (Qualifications or exceptions: attach additional pages as needed)
  2. Applicant has the legal right to use the Site at which the Technical Service Package or Technical Service Training will be used  YES.  NO. Applicant has the right to operate the Equipment on which the Technical Service Package or the Technical Service Training will be used at the Site  YES.  NO. (Qualification/exceptions: attach additional pages as needed)
  3. Applicant has one or more Service Employees to service the Equipment  YES.  NO. (Qualification/exceptions: attach additional pages as needed)

**Training**

1. Applicant Statements And Confidentiality Agreement  
 Applicant certifies that all statements made in the Application of which this Addendum is a part will be updated prior to the commencement of each training course so that the Application will be true and accurate as of the date on which the Technical Service Training for each Service Employee Trainee begins. GE HEALTHCARE will notify Applicant when training for each Trainee will begin.

2. Applicant Confidentiality Agreement:  
 A. Applicant acknowledges that all information (including data, know-how and all other tangible and intangible materials) made available to the trainee(s) as part of the above-listed course(s), and all GE HEALTHCARE Technical Service materials (as classified and identified by GE HEALTHCARE) are proprietary to GE HEALTHCARE and that reproduction, use or further dissemination of such information or materials by the Institution or the trainee(s) in violation of the terms of this Agreement is prohibited.

B. Applicant recognizes the proprietary rights of GE HEALTHCARE in and to such information and materials and the confidential nature thereof, and agrees to safeguard and protect such information and materials from disclosure to or use by others, and to limit the use of such information and materials to the repair and maintenance of the Equipment specified above.

C. All such information and materials remain the property of GE HEALTHCARE and all such tangible information and materials must be returned to GE HEALTHCARE in the event that the Equipment specified above is removed from the Site specified above.

D. In the event GE HEALTHCARE makes any of such information or materials freely available to the public prior or subsequent to the execution of this Agreement, then the Applicant shall be free to use and disclose so much of the information and materials as are public. All other terms and conditions of this Agreement shall remain in effect.

E. Applicant agrees it will maintain with any employee who obtains access to such information or materials a confidentiality agreement, which is adequate to protect GE HEALTHCARE' rights to such information and materials. Applicant may meet this requirement by having each



such employee sign the Trainee Statement and Confidentiality Agreement set forth below, or another document containing each provision of the Trainee Statement and Confidentiality Agreement.

3. Trainee Statements And Confidentiality Agreement

I understand and acknowledge that Technical Service Training is provided by GE HEALTHCARE solely for service personnel who are Service Employees of the Applicant which signs this application addendum. I certify that I am a Service Employee of the Applicant and am responsible for repairing or maintaining the Equipment specified above at the Site specified above.

4. Trainee Confidentiality Agreement:

A. I hereby acknowledge that all information (including data, know-how, and all other tangible and intangible materials) made available to me as part of the above-listed course(s), and all GE Technical Service materials (as classified and identified by GE HEALTHCARE) are the property of and proprietary to GE HEALTHCARE, and that reproduction, use or further dissemination of such information or materials by me in violation of the terms of this agreement is prohibited.

B. I acknowledge the proprietary rights of GE HEALTHCARE in and to such information and materials and the confidential nature thereof, and agree to take every reasonable precaution to safeguard and protect such information and materials from disclosure to or use by others. I also agree to

limit the use of all such tangible information and materials (such as manuals, software, bulletins, publications, drawings, schematics and tools) to the repair and maintenance of the Equipment specified above.

C. All such information and materials remain the property of GE HEALTHCARE and all such tangible information and materials must be returned to the Applicant, who will receive it on behalf of GE HEALTHCARE, in the event that the Equipment identified above is removed from the Site specified above.

D. I understand and acknowledge that nothing contained in this agreement restricts my ability to engage in any form of service activity, now or in the future, without the use of any of the tangible information or materials specified above.

E. In the event GE HEALTHCARE makes any of such information or materials freely available to the public prior or subsequent to the execution of this Agreement, then I am free to use and disclose so much of such information and materials as are public. All other terms and conditions of this Agreement shall remain in effect.

Service Employee Statements (to be completed by each Service Employee applying for Technical Service Training):

Service Employee statements, as well as required confidentiality agreements to be signed by the Applicant and each Service Employee applying for training, are contained in the Technical Service Training Application Addendum attached hereto.

Trainees

Please list the names and email addresses of the trainees. Each trainee must sign in the space provided.

1. Name, Phone, Email, Signature

2. Name, Phone, Email, Signature

3. Name, Phone, Email, Signature

4. Name, Phone, Email, Signature

Important Note: If a GE HEALTHCARE Technical license agreement has been provided to the Applicant together with this Application, the license is not binding on GE HEALTHCARE until and unless this Application has been approved in writing and the license has been executed by an authorized GE HEALTHCARE representative.

This application must be approved only by an authorized GE HEALTHCARE representative.

Application Approved / Application Rejected checkboxes

Authorized Applicant Representative

Authorized GE Healthcare Representative

Authorized Signature, Name, Title, Date

Authorized Signature, Name, Title, Date

